



## **DEPARTMENT OF PLANNING & ZONING**

Terrebonne Parish Consolidated Government

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### **REQUEST FOR STATEMENT OF QUALIFICATIONS DOWNTOWN CULVERT (DUNN STREET) REPLACEMENT STUDY ENGINEERING SERVICES 25-RAMP-30**

**ADDENDUM  
August 7, 2025**

#### **QUESTIONS AND RESPONSES**

1. For the minority participation, can the female participation be internal to our firm or do we need an outside firm to cover that percentage?
2. Is the 6.9% female participation in addition to the 27.7% or is it included in that amount?
3. Do you have a list of minority and female firms we should select from?
4. On page 11, goals for minority participation and female participation are listed. Do these goals apply to professional services or construction services? Do we need to address how we would meet these goals for professional services in our statement of qualifications?

Response 1-4: Section 21 refers only to construction performance. This SOQ is related to engineering services only, and therefore Section 21 does not apply. Furthermore, traditionally, FEMA has required the Equal Employment Opportunity clause from 41 C.F.R. §60-1.4(b) in construction contracts. That requirement is currently suspended while they evaluate the effect of some presidential executive orders. 41 C.F.R. §60-4, appears to involve affirmative action requirements for construction contractors and FEMA is cautioning subrecipients not to make "set-asides" for certain demographic groups.

5. The RFQ states that "respondent is encouraged to provide its current rate sheet for services." Can we send our rate sheet to Terrebonne Parish under separate cover?

Response: The SOQ will not determine capacity based on costs, and therefore the rate sheets can be under separate cover or listed for redaction in the response submission.

6. We have a general understanding of the issues in the project area, but are there specific conditions (either certain rainfall events or GIWW levels) that the project seeks to mitigate?

Response: In addition to rainfall events and high tides, this project will address the impact subsidence has had on the gravity drainage system.



7. Does the Parish have a preferred Hydrologic modeling software?  
Response: The Parish does not have a preferred software.
8. Does the Parish intend to include the performance of a complete Hydrologic and Hydraulic model of the area in the scope of work? Or will the consultant determine if a full H&H model is necessary?  
Response: The Parish will require a comprehensive H&H study in the scope of work.
9. Would the Parish share GIS data describing the drainage features in the project area, and any existing surveys describing the topography and feature elevations?  
Response: Yes.
10. May the Parish clarify if proposers should submit exceptions to the General Terms and Conditions that are a part of this RFQ?  
Response: Proposers may submit exceptions but run the risk of those exceptions being noncompliant with FEMA or TPCG requirements which may disqualify the Proposer..
11. May the Parish confirm that the terms and conditions of an eventual contract will prevail over the RFQ General Terms and Conditions?  
Response: The firm selection will be based on the criteria in the RFQ and selected firm will have to agree to the Parish contract terms. The terms of the RFQ are included in the final Contract Documents for this Project.
12. May the Parish confirm that the terms and conditions of an eventual contract, in addition to the hourly rates, will or will not be subject to negotiation by the City with the top-ranked proposer(s)?  
Response: If awarded, the selection will be in accordance with the parameters of the RFQ and FEMA regulations.